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| Preventative Maintenance AgreementName: |
| Phone number: |
| Email Address: |
| Preferred method of contacting you: Circle oneEmail Phone Mail  |
| Service address: | Billing Address: |
| City, State, Zip: | City, State, Zip: |

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| **Maintenance coverage:**1. Check cooling/heating system for proper operation
2. Change/clean customer provided air filter as needed
3. Inspect general condition of the system
4. Tighten electrical connections at equipment
5. Check start capacitors and all mechanical components
6. Test equipment control systems
7. Test compressor protection device
8. Check current draw of compressor
9. Check refrigerant operating pressure
10. Check exposed equipment and pipes for leaks
11. Check compressor function
12. Check and clean indoor and outdoor coil.
	1. Brush or water clean if needed for no additional fee
	2. If liquid cleaners needed, indoor coil fee $30, outdoor fee $150
13. Clean drain line and add drain line cleaner as needed
	1. tablet cleaner: $25 fee
	2. clean by pressure: $30 fee

**Additional services for gas furnace only:**1. Test gas valve
2. Test safety devices
3. Test limit switches
4. Test combustion draft motors
5. Check pilot and burner assembly for proper operation
6. Check connection of vent pipe at furnace
 | **Guarantee & additional terms:**1. HMHC guarantees our parts and labor for 30 days. All manufacturer’s guarantees vary. 2. Any additional service work required beyond the preventative maintenance or by separate service call will be billed at our normal service rate, less 5%. The service call and parts will be billed at standard rates, with a 5% discount. 3. HMHC preventative maintenance agreement will be automatically renewed each year unless either party cancels the agreement. No written notice is required. 4. Our warranties do not cover acts of God, utility company service, acts of vandalism, or improper use of equipment. |
| Hatfield McCoy Heating and Cooling agrees to provide preventative maintenance service on all HVAC equipment at the above referenced service address. We agree to contact you in a timely manner to remind you when the service is due. Performing regular preventative maintenance will help ensure efficient operation of equipment. |

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| Effective date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of visits per year: 1 or 2\_\_\_ Number of systems on property:\_\_\_\_\_\_\_\_\_\_\_ |
| **Acceptance of Maintenance Agreement:**I agree with the above contract and acknowledge that the cost of the preventative maintenance program is $75.00 per system, per visit. I understand that this agreement will continue for six (6) months ($75 fee per unit per visit) or one (1) year ($150 per unit per visit) and I will be notified when renewal is due by a member of the HMHC team.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Company representative Customer Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date |

Additional comments: